



## Sign Off & Submittal Requirements Form

*For Office Use*

Pre-Submittal Meeting Date 2/1/2022

Planner Initials MF

Identifier Indian Meadows F3 L1 Hotels

Pre-Submittal Code PS22-0022

### Development Plan—Public Hearing (All Types)

To be considered complete, this checklist must accompany all of the materials listed below. **A pre-submittal meeting is also required** and may be completed in person, over the phone or via email depending on project complexity. Failure to provide required materials will result in a returned application at which point processing will be delayed. Additional materials may be required.

Please submit all items in a PDF format.

	Submittal Requirement	Notes
1	Proof of Ownership—Routt County Assessor printout or other documentation	Property Record Card
2	Detailed Narrative—detailed description of the project. Also address approval criteria in Section 709 of the CDC.  For Conditional Uses, also address criteria in Section 707.  For Major Variances, also address criteria in Section 719.	Hotels are Conditional Uses
3	Fire Flow Demand & Availability Calculations	N/A
4	Coversheet	FPSE
5	Existing Conditions Plan	FPSE
6	Site Plan	FOSE
7	Phasing Plan	If proposing phasing
8	Architectural Drawings	N/A
9	Landscape Plan	Hickory Flats
10	Grading & Drainage Plan	FPSE
11	Utility Plan	FPSE
12	Lighting Plan	FPSE
13	Preliminary Floodplain Analysis	Wohnrade Engineering
14	Fire Code Analysis	FPSE
15	Other	



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Submittal Requirement	Notes
16 Traffic Impact Analysis Report or Waiver*	Waiver Approved
17 Soils & Geotechnical Report or Waiver*	Waiver Approved but might have this done anyway at time of submittal
18 Drainage Study or Waiver*	FPSE
19 Water Demand Report or Waiver*	N/A per MWW

\* Preconsultation approval required prior to submitting a Development Plan application

### ALL Property Owner Signatures Required

I hereby affirm that I am the lawful owner of the parcel(s) this application is concerning. I further authorize the applicant to submit this application and supporting materials for the applicable departmental review by the City of Steamboat Springs.

**Bob Amin**

Digitally signed by Bob Amin  
Date: 2022.02.11 13:45:10 -07'00'

Signature

Date

Signature

Date

### Applicant Signature Required

I, the applicant, affirm that this proposal complies with all CDC regulations and standards, unless specifically requesting a variance, and that this application includes all the required materials to be deemed complete. I understand that if this application or any of the aforementioned submittal requirements are incomplete or found to be insufficient, this application will be returned and not processed any further. In submitting this application, I affirm that all information contained within is true and correct.

**Joseph Linus Wiedemeier**

Digitally signed by Joseph Linus Wiedemeier  
Date: 2022.02.16 10:23:49 -07'00'

Signature

Date