



## Sign Off & Submittal Requirements Form

For Office Use

Pre-Submittal Meeting Date 8/19/2021

Planner Initials MF

Identifier Gondola Base Terminal drainage scope approval

Pre-Submittal Code PS21-0159

### Preconsultation

To be considered complete, this checklist must accompany all of the materials listed below. A pre-submittal meeting is also **required** and may be completed in person, over the phone or via email depending on project complexity. Failure to provide required materials will result in a returned application at which point processing will be delayed. Additional materials may be required.

Please submit all items in a PDF format.

Submittal Requirement	Notes
1 Detailed Narrative—detailed description of the project.	
2 Concept Plan	
3 Traffic Study Scope Approval Form	Not required
4 Drainage and Stormwater Treatment Scope Approval Form	See Attached.
5 Permanent Stormwater Treatment Facility Exclusions Tracking Form	Not required
6 Other	

### ALL Property Owner Signatures Required

I hereby affirm that I am the lawful owner of the parcel(s) this application is concerning. I further authorize the applicant to submit this application and supporting materials for the applicable departmental review by the City of Steamboat Springs.

Katu Br  
Signature

8/24/21  
Date

Signature

Date

### Applicant Signature Required

I, the applicant, affirm that this proposal complies with all CDC regulations and standards, unless specifically requesting a variance, and that this application includes all the required materials to be deemed complete. I understand that if this application or any of the aforementioned submittal requirements are incomplete or found to be insufficient, this application will be returned and not processed any further. In submitting this application, I affirm that all information contained within is true and correct.

Katu Br  
Signature

8/24/21  
Date

Date