

Development Plan – Public Hearing and Conditional Use Signature and Submittal Requirements Form - Planning Applications

A presubmittal meeting is required. All submittal items are required unless indicated otherwise by staff. To be considered complete, this checklist must accompany all of the materials listed below, in a PDF format. Failure to provide required materials will result in a returned application at which point processing will be delayed.

Submittal Requirements

Submittal Item	Staff Use Only
Property Owner Signature & Submittal Requirements Form	This form
Proof of Ownership	County assessor printout or other (since I believe you just purchased additional proof required)
Detailed Narrative	Address criteria for approval of DP as well as conditional use
Fire Code Analysis, Fire Flow Demand and Availability Form	
Existing Conditions Plan	
Site Plan	
Phasing Plan	If applicable and you'd like to phase CO's like Lagom
Architectural Drawings	
Landscape Plan	
Grading & Drainage Plan	

Utility Plan	
Lighting Plan	
Traffic Study or Waiver*	
Soils & Geo-Technical Report or Waiver*	
Drainage Study or Waiver*	
Water Demand Report or Waiver*	
Preliminary Floodplain Analysis	
Other	

* Preconsultation approval required prior to submitting a Development Plan application.

All Property Owner Signatures Required

I hereby affirm that I am the lawful owner of the parcel(s) this application is concerning. I further authorize the applicant to submit this application and supporting materials for the applicable departmental review by the City of Steamboat Springs.

Calais Kruse 2025-08-21
Name & Date

Name & Date

Calais Kruse
Signature

Signature

Applicant Signature Required

I, the applicant, affirm that this application includes all the required materials to be deemed complete. I understand that if this application or any of the submittal items are incomplete or found to be insufficient, this application will be returned and not processed any further. In submitting this application, I affirm that all information contained within is true and correct. I also understand that all information provided in connection with this application is subject to public disclosure pursuant the Colorado Open Records Act.

Calais Kruse 2025-08-21
Name & Date

Calais Kruse
Signature

Audit trail

Details

FILE NAME	PS25-0116-DPCU-1.1-Application.pdf - 8/21/25, 1:01 PM
STATUS	 Signed
STATUS TIMESTAMP	2025/08/21 19:02:26 UTC

Activity

 SENT	accounts@krusebuilders.com sent a signature request to: Calais Kruse (calaismarie@gmail.com)	2025/08/21 19:01:27 UTC
 SIGNED	Signed by Calais Kruse (calaismarie@gmail.com)	2025/08/21 19:02:26 UTC
 COMPLETED	This document has been signed by all signers and is complete	2025/08/21 19:02:26 UTC

The email address indicated above for each signer may be associated with a Google account, and may either be the primary email address or secondary email address associated with that account.