

**Attachment A
TRAFFIC IMPACT STUDY – SCOPE APPROVAL FORM**

Prior to starting a traffic impact study, a Scope Approval Form must be submitted for review and signed by the City Public Works Director. It shall be included in every traffic study submittal as Attachment A. This Scope Approval Form is for City requirements only. Consultants must contact CDOT to determine requirements related to access permits and work in CDOT right-of-way.

Project Information	Account #	R8181492	Parcel #	331900003
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Project Name:	
Project Location:	
Developer Name/ Contact:	
Traffic Engineer Name/ Contact:	

Study Parameters

Type of Study Required: Trip Generation Letter Long-term Traffic Study
 Short-term Traffic Study Trip Evaluation Letter

Traffic Counts

Winter Zone Summer Zone

Counts w/in last 2 years are available By: _____ Date conducted: _____

New counts will be collected on _____

Existing counts will be estimated based on: _____

% growth rate: _____

Seasonal Adjustment Factor applied (ratio): _____

Future counts will be estimated based on a _____% growth rate.

Peak Hours Analyzed

AM Peak Hour PM peak hour Other _____

Trip Generation Rates

From ITE Other (cite) _____

No passby or mode split (typical)

Passby or mode split (describe) _____

Trip Distribution – Attach sketch A-1

Study Parameters

List of Study Area Intersections

1.		
2.		
3.		
4.		
5.		
6.		
7.		

Key Analysis items

- Existing + site traffic at study intersections
- Peak Hour LOS at study intersections
- CDOT Access Permit Required (consult with CDOT prior to approval of scope)
- % Site contribution to intersection/road segment at _____
- Auxiliary lane evaluation at _____
- Traffic signal warrants at _____
- Four-way stop sign warrants at _____
- Queuing Analysis at _____
- Other _____

Approvals

Prepared By: _____ Date: _____
Approved By: City Engineering
02/19/2025

Please note that the approval of this scope approval form shall not be construed as an approval of the proposed use, but rather a methodology for evaluation of the proposed use. During the city development review process, the proposed use will be reviewed by city staff for compliance with code, standards, and community planning documents.

