



Planning Application

Property Owner Signature & Submittal Requirements Form

Substantial Conformance

A pre-submittal meeting is required. All submittal items are required unless indicated otherwise by staff. To be considered complete, this checklist must accompany all of the materials listed below, in a PDF format. Failure to provide required materials will result in a returned application at which point processing will be delayed.

Submittal Item	Staff Use Only
Property Owner Signature & Submittal Requirements Form	This form
Proof of Ownership	Assessor Printout or other
Detailed Narrative	describe/compare Development plan and propo
Site Plan	if applicable
Phasing Plan	NA
Plat	NA
Architectural Drawings	
Landscape Plan	NA
Grading & Drainage Plan	NA
Approval Letter	Development Plan Approval Letter
Approved Plan Set	Development Plan Set
Other	NA

ALL Property Owner Signatures Required

I hereby affirm that I am the lawful owner of the parcel(s) this application is concerning. I further authorize the applicant to submit this application and supporting materials for the applicable departmental review by the City of Steamboat Springs.

Hessher Benbow
Name & Date

Hessher Benbow
Signature

Rod Coy Wells
Name & Date

Rod Coy Wells
Signature

Applicant Signature Required

I, the applicant, affirm that this application includes all the required materials to be deemed complete. I understand that if this application or any of the submittal items are incomplete or found to be insufficient, this application will be returned and not processed any further. In submitting this application, I affirm that all information contained within is true and correct.

Rod Coy Wells
Name & Date

Rod Coy Wells
Signature