



August 25, 2022

Corey Adams
2305 MT WERNER CIR
STEAMBOAT SPRINGS, CO 80487

Application: PL20220360

Property Location: GONDOLA SQUARE CONDOS COMMON AREA

Re: PL20220360, Sign Plan, Steamboat Resort Design Review Committee Sign Program

Your application was reviewed for completeness on August 25, 2022. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please address all comments and provide all requested items in one submittal to the Planning Department. Per CDC Section 702.I, you are required to provide a complete response that adequately addresses each comment or formally request an extension within 30 days of the date of this letter or the application may be terminated.

Missing Submittal Requirements:

Proof of Ownership- Please provide a print out from the assessor's office or similar information that indicates the property owner

Property Owner Signature- please have a representative sign the submittal checklist to indicate that this application can proceed and there is permission to do this work. The owner should be a representative of the organization listed in the ownership document.

The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.

Feel free to contact me with any questions or concerns.

Sincerely,
City of Steamboat Springs
Toby Stauffer, AICP
Senior Planner