



July 06, 2022

Matthew McLeod
PO Box 775966
Steamboat Springs, CO 80477

Application: PL20220235

Property Location: LOT 3 COPPER RIDGE BUSINESS
PARK F4

Re: PL20220235, Development Plan - Administrative, Richey Construction Live/Work

Your application was reviewed for completeness on July 06, 2022. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please address all comments and provide all requested items in one submittal to the Planning Department. Per CDC Section 702.I, you are required to provide a complete response that adequately addresses each comment or formally request an extension within 30 days of the date of this letter or the application may be terminated.

Missing Submittal Requirements:

- Property Owner Sign Off

Preliminary Review Corrections:

The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.

Feel free to contact me with any questions or concerns.

Sincerely,

Bob Keenan