



February 26, 2026

Walter Magill
1769 BROME DRIVE
STEAMBOAT SPRINGS, CO 80487

Application: PL20260052

Property Location: LOT 1 VILLAGE DRIVE SUBDIVISION

Re: PL20260052, Improvements Agreement, Vantage Townhomes - Improvements Agreement

Your application was reviewed for completeness on February 26, 2026. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please address all comments and provide all requested items in one submittal to the Planning Department. Per CDC Section 702.I, you are required to provide a complete response that adequately addresses each comment or formally request an extension within 30 days of the date of this letter or the application may be terminated.

Missing Submittal Requirements:

- Draft Letter of Credit
- Property Owner Sign Off & Submittal Requirements Form – missing the applicant signature field
- Improvements Status Letter – requires to be signed or professionally stamped

The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.

Feel free to contact me with any questions or concerns.

Sincerely,
City of Steamboat Springs

A handwritten signature in black ink that reads "Darby Kenyon". The signature is written in a cursive, flowing style.

Darby Kenyon
Planning Technician