



December 10, 2025

LANDMARK CONSULTANTS  
141 9TH STREET  
STEAMBOAT SPRINGS, CO 80487

RE: Decision Notification for Improvements Agreement for Riverview Building B and E (PL20250378)

Dear LANDMARK CONSULTANTS,

On December 10, 2025, the Planning Director **Approved** planning application PL20250378. Approval of this Improvements Agreement application indicates that the improvements listed on the estimate dated 10/10/2025 and amount of collateral proposed, \$20,148.60 are acceptable to the City of Steamboat Springs.

Regarding next steps, please see the outline below:

- Project Manager prepares the final Improvements Agreement and routes for City Signatures
- Applicant secures collateral in the approved amount
- Project Manager will reach out to coordinate receipt of collateral
- Applicant records fully executed Improvements Agreement
- Applicant provides Project Manager with the reception number of the recorded agreement

The approval is subject to the following Conditions:

- A Completion Letter signed and sealed by a Colorado Professional Engineer (Project Engineer) shall be submitted prior to Final Development & Landscaping Inspection(s) and each reduction of collateral.

The application was processed and is vested in accordance with the applicable provisions of Article 7 of the Community Development Code. Please be advised that this decision could be subject to appeal per Section 729 or Call Up per Section 702, as applicable. See applicable application type in Article 7 for Term and Effect of Approval.

If you have any questions, please contact me at (970) 871-8245 or via email at [kdouglas@steamboatsprings.net](mailto:kdouglas@steamboatsprings.net).

Sincerely,

A handwritten signature in black ink that reads "Kelly Douglas". The signature is written in a cursive, flowing style.

Kelly Douglas, AICP  
Senior Planner