



November 03, 2025

Walter Magill
1769 BROME DRIVE
STEAMBOAT SPRINGS, CO 80487

Application: PL20250370

Property Location: COMMON AREA DOWNHILL PLAZA CONDOMINIUM

Re: PL20250370, Development Plan - Minor Modification, Downhill Plaza Condominiums - Minor Modification

Your application was reviewed for completeness on November 03, 2025. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please address all comments and provide all requested items in one submittal to the Planning Department. Per CDC Section 702.I, you are required to provide a complete response that adequately addresses each comment or formally request an extension within 30 days of the date of this letter or the application may be terminated.

Missing Submittal Requirements:

- Proof of Ownership – must be consolidated into 1 PDF document
- Property Owner Sign Off and Submittal Requirements Form – all property owner signatures required and applicant signature required
- Site Plan – must be Stamped
- Existing Conditions Plan - must be Stamped
- Grading & Drainage Plan – must be Stamped
- Landscape Plan - must be Stamped
- Approved Plans for PL20220031 and FCT-20-12

The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.

Feel free to contact me with any questions or concerns.

Sincerely,
City of Steamboat Springs

A handwritten signature in cursive script that reads "Darby Kenyon".

Darby Kenyon
Planning Technician