



October 13, 2024

Corey Adams  
2305 MT WERNER CIR  
STEAMBOAT SPRINGS, CO 80487

**RE: Application Status for Steamboat Resort Design Review Committee Sign Program, PL20220360**

Corey Adams,

Review of the Sign Plan (PL20220360) for the Steamboat Resort Design Review Committee Sign Program at 2305 MT WERNER CIR shows that the last communication on the project was on 10/1/24. The file also indicates that a DRT letter listing required revisions to move forward with the project was provided by the Planning Department on March 31, 2023.

Per Section 702.I.4, the Community Development Code allows an Applicant 30 days to respond to comments. If a response is not received within the 30 day period, the City shall notify the Applicant that unless the required materials are received within the following 30 days, the City shall treat the application as withdrawn. This is the first 30 day notice to provide a response to comments.

Please provide a DRT response letter and address all comments no later than 30 days from the date of this letter or by 11/13/24. If comments are not addressed within the next 30 days or by 11/13/24, the application known as PL20220360 will be withdrawn and terminated. In any case where a complete application is withdrawn, the Applicant shall forfeit the entirety of the application fee, and shall be required to submit a new application fee upon submittal of any new application.

If you have questions, you can contact me at [tstauffer@steamboatsprings.net](mailto:tstauffer@steamboatsprings.net) or 970.871.8280.

Sincerely,  
CITY OF STEAMBOAT SPRINGS  
Toby Stauffer, AICP  
Senior Planner