



June 04, 2024

Phillip D. Parker  
PO Box 774943  
Steamboat Springs, CO 80477

**Application:** PL20240163  
**Property Location:** LODGE AT STEAMBOAT CONDOS  
COMMON AREA

Your application has been deemed complete on June 04, 2024 and is now under review. You can track the status of your application throughout the review process by logging into the Portal.

Below please find a list of next steps that must be completed by you.

- Come to the Planning Department to pick up your Development Under Review sign.
- Place the sign on the subject property.
- Complete and return the attached Public Notice Sign affidavit no later than 10 days from when you received the sign.
- Complete and return the attached Mineral Right Owner Notification affidavit. I've attached an informational handout to help you if you're unfamiliar with this. Please return to me as soon as possible in order to avoid future delays
- Contact me to schedule a site visit.

If you have any questions concerning your application, please do not hesitate to contact me at (970) 871-8245 or by email at [kdouglas@steamboatsprings.net](mailto:kdouglas@steamboatsprings.net).

Sincerely,

A handwritten signature in black ink that reads "Kelly Douglas".

Kelly Douglas, AICP  
Senior Planner

Owner:  
**LODGE AT STEAMBOAT CONDOS**  
**<NO STREET ADDRESS>**