



March 13, 2024

Matthew Eggen
141 9TH ST
STEAMBOAT SPRINGS, CO 80487

Application: PL20240070

Property Location:

Re: PL20240070, Improvements Agreement, Lot 1, The Knoll Development Rights Withdrawal and Resubdivision Plat

Your application was reviewed for completeness on March 13, 2024. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please address all comments and provide all requested items in one submittal to the Planning Department. Per CDC Section 702.I, you are required to provide a complete response that adequately addresses each comment or formally request an extension within 30 days of the date of this letter or the application may be terminated.

Missing Submittal Requirements:

- Schedule for Completion
- Draft letter of credit **only applicable if the surety financial method will be letter of credit; not required for check deposits.*

Preliminary Review Corrections:

The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.

Feel free to contact me with any questions or concerns.

Sincerely,
City of Steamboat Springs

A handwritten signature in cursive script that reads "Darby Kenyon".

Darby Kenyon
Planning Technician