



February 12, 2024

Steamboat Engineering And Design (SEAD)
2740 Acre Lane Suite E
Steamboat Springs, Co 80487

Application: PL20240033

Property Location: COMMON AREA, RIVERFRONT PARK F2

Re: PL20240033, Development Plan - Public Hearing & Conditional Use, Riverfront Park

Your application was reviewed for completeness on February 12, 2024. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please address all comments and provide all requested items in one submittal to the Planning Department. Per CDC Section 702.I, you are required to provide a complete response that adequately addresses each comment or formally request an extension within 30 days of the date of this letter or the application may be terminated.

Missing Submittal Requirements:

- Property Owner Sign Off & Submittal Requirements Form – missing property owner signatures
- Grading & Drainage Plan
- Utilities Plan
- Signage & Striping Plan – for parking
- Architectural Drawings – as built Condition Floorplans and Uses is acceptable
- Fire Code Analysis
- Water Demand Report or Waiver – waiver request available through Engineering Dept.
- Application Fee, \$2,625.00

The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.

Feel free to contact me with any questions or concerns.

Sincerely,
City of Steamboat Springs

A handwritten signature in black ink that reads "Darby Kenyon". The signature is fluid and cursive.

Darby Kenyon
Planning Technician