



February 05, 2024

Steamboat Engineering And Design (SEAD)
2740 Acre Lane Suite E
Steamboat Springs, Co 80487

Application: PL20240028

Property Location: COMMON AREA, RIVERFRONT PARK F2

Re: PL20240028, Zone Map Amendment, This is for a Zone Map Amendment for the Riverfront Park Project

Your application was reviewed for completeness on February 05, 2024. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please address all comments and provide all requested items in one submittal to the Planning Department. Per CDC Section 702.I, you are required to provide a complete response that adequately addresses each comment or formally request an extension within 30 days of the date of this letter or the application may be terminated.

Missing Submittal Requirements:

- Property Owner Sign Off & Submittal Requirements Form – missing applicant signature
- Legal Description
- Application Fee, \$2,100.00

Preliminary Review Corrections:

The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.

Feel free to contact me with any questions or concerns.

Sincerely,
City of Steamboat Springs

A handwritten signature in cursive script that reads "Darby Kenyon".

Darby Kenyon
Planning Technician