

May 02, 2023

APEX Architecture, PC
1041 Lincoln Ave #160
STEAMBOAT SPRINGS, CO 80487

Application: PL20230123

Property Location: TR IN SE4SW4 SEC 28-6-84 TOTAL 5A

Re: Conditional Use at Steamboat Christian Academy

Your application was reviewed for completeness on 5/2/23. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please provide all requested items in one submittal to the Planning Department. Per CDC Section 702.I, you are required to provide a complete response that adequately addresses each comment or formally request an extension within 30 days of the date of this letter or the application may be terminated.

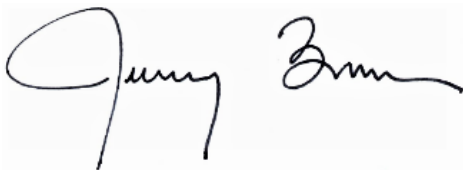
Missing Submittal Requirements:

- Traffic Impact Analysis Report – I did notice your letter addressing this, however we only begin formal review when complete applications are received. Once this is uploaded, it will notify me and I can immediately move the project along to be assigned a project manager.
Thanks

The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.

Feel free to contact me with any questions or concerns.

Sincerely,



Jeremy Brown, PLA, LEED AP
Planner