



January 19, 2023

May Riegler Properties, LLC (Gaby & Kevin Riegler)
<NO STREET ADDRESS>

Application: PL20230012

Property Location: LOT 1, WORLDWEST SUBD (LESS ROW REC#779286, 781467: 0.098 AC) TOTAL: 4.212 AC

Re: PL20230012, Substantial Conformance, Steamboat Basecamp Commercial (Phase 1A) - Substantial Conformance

Your application was reviewed for completeness on January 19, 2023. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please address all comments and provide all requested items in one submittal to the Planning Department. Per CDC Section 702.I, you are required to provide a complete response that adequately addresses each comment or formally request an extension within 30 days of the date of this letter or the application may be terminated.

Missing Submittal Requirements:

- Landscape Plan
- Grading & Drainage Plan

Preliminary Review Corrections:

The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.

Feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeremy Brown", is written over a light gray rectangular background.

Jeremy Brown
Planner