



December 26, 2022

Lindy Schwanke  
PO Box 772825  
Steamboat Springs, CO 80487

**Application:** PL20220661

**Property Location:** LOTS 1,2,3 BLK 12 ORIG ADD TO SS  
THAT PORTION S OF SODA CREEK (HISTORIC DESIGNATION RES#99-038)

**Re:** PL20220661, Development Plan - Minor Modification, Creekside Patio

Your application was reviewed for completeness on December 26, 2022. The following is not a thorough review. Staff finds the application is incomplete at this time and additional information is required in order to review this proposal. Review of your application will resume upon resubmittal of all required items outlined below. Please address all comments and provide all requested items in one submittal to the Planning Department. Per CDC Section 702.I, you are required to provide a complete response that adequately addresses each comment or formally request an extension within 30 days of the date of this letter or the application may be terminated.

**Missing Submittal Requirements:**

**Preliminary Review Corrections:**

- Please write a detailed narrative as to what is being submitted for review, the extent of the changes, where they can be found etc. etc. As noted in the sign off and submittal requirements form, this narrative should also address the criteria for approval found in 709.C of the CDC. (specifically, it is easiest to just copy this section into your letter/narrative and reply to each of the criteria with a response directly)

**The applications shall only be considered complete when all of the above information is submitted. The applications will not be processed further until the application is considered complete.**

Feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Jeremy Brown". The signature is written in a cursive style with a large initial "J" and "B".

Jeremy Brown  
Planner