

Construction Site Management Plan Checklist

Prior to the approval of a building/ROW permit, any commercial, multi-family, or applicable single family/duplex project must complete an approved Construction Site Management Plan (CSMP). Below are the required items to be included in the CSMP. Please check "yes" if the item is included, "no" if it is not, and "N/A" if not-applicable. Please provide an explanation for any "No" answers at the bottom of the checklist.

Project Name:	Date:			
Estimated Construction Start Date:	End Date:			
Individual responsible for CSMP monitoring and complia	ance			
Name:	Phone # (local):			
	,	Yes	No	N/A
1. General				
a. CSMP is shown on the proposed site plan				
h Schedule Pre-Construction Meeting (required only for a	commercial, industrial, & multifamily projects)			
c. Right of Way permit (i.e. work or obstruction within include estimated start and stop dates.				
2. Erosion and Sedimentation Control Plan show	ing			
a. Topographic Information – including sufficient detail	to characterize the site			
b. Areas and extent of soil disturbance (show any phasi	ng)			
c. Location of all on site and adjacent water bodies, we systems	tlands, drainages, and storm water			
d. Vehicle tracking control measures (vehicle track pad,	vehicle wash station, etc.)			
e. Inlet protection				
f. Perimeter Control Measures (BMPs)				
g. Standard details for all proposed control measures				
3. Site Construction Facilities (Identify the follow	ring):			
a. Staging areas				
b. Stockpile areas				
c. Dumpsters and trash receptacles				
d. Sanitary facilities				
e. Loading/Unloading areas				
f. Trailers and field offices (show access)				
4. Parking:				
a. Location and number of onsite and any offsite stabili	zed parking areas			
b. Is project located downtown or at ski resort base are contractor parking will occur:				

5. External Traffic Control Plan showing:					
a. Show/label all traffic control devices (MUTCD compliant)					
b. Site access points; show existing adjacent streets and driveways; identify any changes and associated signage					
c. Sidewalks and trails; identify any changes and associated signage					
d. Use of the public Right of Way (ROW) - generally not permitted (for constrained sites show any proposed use of ROW)					
e. Crane use details, including but not limited to, ROW encroachment, swing radius, loading locations (Crane will require ROW permit from the City)					
6. Internal Access Control showing					
a. Emergency access- <u>24'</u> wide all weather surface for emergency access thru site (to be maintained at all times)					
7. CSMP Standard Notes:					
a. Standard CSMP notes included on the site plan or Civil Plan Sheets					
8. Dust Control					
Provide explanation for any "No" or "N/A" answers:					

^{**} Plans shall be phased and updated as the project evolves and site conditions change.

^{**} Please notify adjacent property owners prior to mobilization.

^{**} Refer to chapter 36 of the Community Development Code for more information.















