



Notice of Incomplete Application

October 14, 2024

RE: Application Number SPRRN241618

Property Address: 1780 RIVER QUEEN LN;

Dear Applicant,

A permit application has been received by this office on October 14, 2024. The following required items are outstanding:

- Site Plan - Owner will be preparing the new site plan, then will email Todd Carr the completed existing and proposed site plan.

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Todd Carr

Building Official

(970) 870-5330

tcarr@co.routt.co.us