

## **Applicant Checklist for City Stormwater Management Plan(s) (SWMP)**

**Applicability:** Prior to the issuance of a building permit, grade and fill permit, or utility stormwater permit for any “Applicable Construction Activities” the project must submit a Stormwater Management Plan (SWMP) to the City’s Public Works Dep’t. for review and approval. Appropriate control measures for all stages of construction, including Final Stabilization, must be located on site map(s) and described within the SWMP with installation and implementation specifications or a reference to the document with installation and implementation specifications for all structural control measures also included.

**“Applicable Construction Activities” definition:** construction activities that result in a land disturbance of greater than or equal to one acre or that is less than one acre, but is part of a larger common plan of development or sale that would disturb, or has disturbed since March 2, 2001, one acre or more, unless the disturbed areas have been finally stabilized.

This *Applicant Checklist for City Stormwater Management Plan(s) (SWMP)* is provided for applicants to ensure that the required information is included in the SWMP submittal. Additional information may be required based on site-specific conditions. The applicant is required to sign the affidavit on the bottom of the checklist, accepting responsibility for any incomplete submittal and thus possible result of a delayed review time. For additional information regarding a particular requirement, please contact the City’s Water Resources Manager at (970)871-8205.

**\*Note that “Applicable Construction Activities” as defined above require a Stormwater Discharge Permit from the Colorado Department of Public Health & Environment (CDPHE). For more information visit:**

**<https://www.colorado.gov/pacific/cdphe/wq-construction-general-permits> .**

**Project Name:** \_\_\_\_\_ **Permit #:** \_\_ - \_\_ - \_\_\_\_\_  
**Applicant Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Applicant Phone:** \_\_\_\_\_ **Applicant E-mail:** \_\_\_\_\_

I \_\_\_\_\_ accept responsibility for the accuracy and completeness of the contents of this Stormwater Management Plan submittal and accept responsibility for any associated delays in City review due to incompleteness.

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 (Applicant Signature)

<b>SWMP and Site Map Information</b>	<b>Check</b>	
	<b>Yes</b>	<b>No</b>
Project Name, Location, Applicant Name & Contact, CDPHE Cert. No.		
Site personnel responsible for inspecting stormwater controls		
Description of the construction activity		
Total Area of Disturbance (including staging and storage areas)		
Existing Water Bodies, Drainages, Stormsewer System, or Wetland Areas		
Name of receiving stream		
A description of existing vegetation and percent of vegetative ground cover		
Proposed sequence of major activities		

A narrative description of non-structural control measures		
Construction site boundaries		
Installation and implementation specifications (Note that a reference to the document with installation and implementation specifications is adequate)		
Potential pollutant sources from the following activities are addressed and appropriate control measures are selected, described, and located on site map(s) for each activity, including but not limited to:		
1) Land disturbance and storage of soils		
2) Vehicle tracking		
3) Loading and unloading operations		
4) Outdoor storage of construction site materials, building materials, fertilizers, and chemicals		
5) Bulk storage of materials		
6) Vehicle and equipment maintenance and fueling		
7) Significant dust or particulate generating processes		
8) Routine maintenance activities involving fertilizers, pesticides, detergents, fuels, solvents, and oils		
9) Concrete truck/equipment washing, including the concrete truck chute and associated fixtures and equipment		
10) Dedicated asphalt and concrete batch plants		
11) Other areas or operations where spills can occur		
12) Other non-stormwater discharges including construction dewatering not covered under the Construction Dewatering Discharges general permit and wash water that may contribute pollutants to the Municipal Separate Storm Sewer (MS4)		
Appropriate control measures (BMPs) have been located on site map(s) and described for each potential pollutant source during each applicable phase of construction to include but not limited to:		
1) Before Grading		
2) During Grading		
3) During Construction		
4) Final Stabilization		

**Additional Notes:**

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