

## Permanent Sign Permit Data Sheet

**Instructions:** Fill out this sheet with the attributes for each sign covered by your permit. Up to 4 signs may be included on one permit for one location for the base fee. Additional signs at the same location may be included for an additional fee.

### Sign Type

<input type="checkbox"/> Wall	<input type="checkbox"/> Window	<input type="checkbox"/> Marquee
<input type="checkbox"/> Projecting/Projected	<input type="checkbox"/> Free Form	<input type="checkbox"/> Home Occupation
<input type="checkbox"/> Freestanding	<input type="checkbox"/> Awning/Canopy	<input type="checkbox"/> Historic
<input type="checkbox"/> Other (describe)		
<input type="checkbox"/> Changeable Message	<input type="checkbox"/> Manual	<input type="checkbox"/> Electronic

### Site Info

Physical Address of Sign Location (including unit #):

Sign Plan number or approved Adjustment number,  
if applicable:

Linear Primary Frontage (*in feet*):

Linear Secondary Frontage (*in feet*) (*if applicable*):

### Acknowledgement

As the applicant, I understand that all required materials must be submitted prior to review, and the Sign Permit application shall be approved in writing by the Department of Planning and Community Development prior to the installation of any signage. I understand that a sign permit does not constitute approval of a land use. The department accepts no responsibility for any signs that have been constructed prior to approval, which do not comply with standards, approval criteria, a Sign Plan, or any requirements in the Community Development Code.

Signature and printed name of Use Owner/Applicant

Date

Signature and printed name of Property Owner

Date

<b>Sign #1</b>	Sign Type	
Sign Dimensions:	L	Sign Area square footage:
H	W	Frontage Location:
Sign Height from ground		Frontage Substitution? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Illumination:	<input type="checkbox"/> External	<input type="checkbox"/> Internal <input type="checkbox"/> None
Description:		

<b>Sign #2</b>	Sign Type	
Sign Dimensions:	L	Sign Area square footage:
H	W	Frontage Location:
Sign Height from ground		Frontage Substitution? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Illumination:	<input type="checkbox"/> External	<input type="checkbox"/> Internal <input type="checkbox"/> None
Description:		

<b>Sign #3</b>	Sign Type	
Sign Dimensions:	L	Sign Area square footage:
H	W	Frontage Location:
Sign Height from ground		Frontage Substitution? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Illumination:	<input type="checkbox"/> External	<input type="checkbox"/> Internal <input type="checkbox"/> None
Description:		

<b>Sign #4</b>	Sign Type	
Sign Dimensions:	L	Sign Area square footage:
H	W	Frontage Location:
Sign Height from ground		Frontage Substitution? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Illumination:	<input type="checkbox"/> External	<input type="checkbox"/> Internal <input type="checkbox"/> None
Description:		