

# Notice of Incomplete Application

RE: Application Number SPRAD210636

Dear Applicant,

A permit application has been received by this office on November 17, 2021. The following required items are outstanding:

**Please pay the Plan review fee \$4778.07**

- Architectural Plans - Electrical code is 2020 please change code cycle, please review the design to ensure it is accordance with 2020 codes, page G0003.
- Structural Plans and details - No additional comments
- Heat Load Calculations - Heat Loss Calculations may be submitted at a later date; prior to the installation of any heating or cooling equipment.
- Utility Plans - Please remove "Review Set Not for Construction" and re submit.

Please upload the required items or documents we are requesting above to the CityView Portal under your permit number. At this time we cannot start the Plan Review process of your application because it's deemed incomplete, once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these required items.

Should you require further information, please do not hesitate to contact me.

Yours truly,

Tammy Green  
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