



## Notice of Incomplete Application

March 31, 2026

RE: Application Number SPRSF260304

Property Address: 1940 BRIDGE LN;

Dear Applicant,

A permit application has been received by this office on March 27, 2026. The following required items are outstanding:

- Architectural Plans - On page A11, the table for Doors and Windows is referencing the 2018 IECC, please update this.  
One suggestion I have is to place the Center Line dimension on the toilet in the Visitable Powder room (16"-18") as this often gets missed by plumbers in the field.
- Heat Load Calculations - Deferred- must be submitted prior to installation of HVAC system.
- Other / Miscellaneous - The Total Valuation and Value of work to be permitted that you submitted are too low- perhaps this is for only one unit? Please email me the update Valuations so that the permit can be updated.

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Malea Michael-Ferrier  
*Assistant Building Official*  
(970) 870-5334  
mmichael-ferrier@co.routt.co.us