



Notice of Incomplete Application

October 09, 2025

RE: Application Number SPRSG251595

Property Address: 355 RIVERVIEW WAY;

Dear Applicant,

A permit application has been received by this office on October 07, 2025. The following required items are outstanding:

- **Property Owner Signature and Submittal Requirements Form** – property owner and applicant signatures are required

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 30 days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

A handwritten signature in cursive script that reads "Darby Kenyon".

Darby Kenyon

Planning Technician

(970) 871-8259

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