



## Notice of Incomplete Application

September 30, 2025

RE: Application Number SPRDK251544

Property Address: 928 LINCOLN AVE;

Dear Applicant,

A permit application has been received by this office on September 29, 2025. The following required items are outstanding:

- Site Plan - Please provide site plan, to scale showing property lines, setbacks, easements and locations of structures and deck and stairs.
- Construction Site Management Plan - Please submit CSMP

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Malea Michael-Ferrier  
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