



Sign Plan Signature and Submittal Requirements Form - Planning Applications

A presubmittal meeting is required. All submittal items are required unless indicated otherwise by staff. To be considered complete, this checklist must accompany all of the materials listed below, in a PDF format. Failure to provide required materials will result in a returned application at which point processing will be delayed.

Submittal Requirements

Submittal Item	Staff Use Only
Property Owner Signature & Submittal Requirements Form	
Proof of Ownership	
Detailed Narrative	
Existing Conditions Plan	
Site Plan	
Architectural Drawings	
Other	

*Preconsultation approval required prior to submitting a Right-of-Way application.

All Property Owner Signatures Required

I hereby affirm that I am the lawful owner of the parcel(s) this application is concerning. I further authorize the applicant to submit this application and supporting materials for the applicable departmental review by the City of Steamboat Springs.

BHAVIN AMIN 9/3/25

Name & Date

Name & Date

B. Amin

Signature

Signature

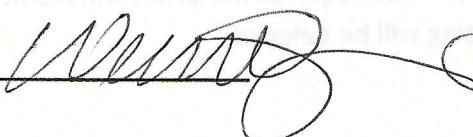
Applicant Signature Required

I, the applicant, affirm that this application includes all the required materials to be deemed complete. I understand that if this application or any of the submittal items are incomplete or found to be insufficient, this application will be returned and not processed any further. In submitting this application, I affirm that all information contained within is true and correct. I also understand that all information provided in connection with this application is subject to public disclosure pursuant to the Colorado Open Records Act.

BRANT AHN 9/3/25 WALTER MAGILL 9/3/25

Name & Date

Signature



Printed Name	BRANT AHN
Address	123 Main Street, Anytown, USA
City	Anytown
State	USA
Zip Code	12345
Phone Number	(555) 123-4567
Email Address	brant.ahn@example.com
Emergency Contact Name	John Doe
Emergency Contact Relationship	Spouse
Emergency Contact Address	456 Elm Street, Anytown, USA
Emergency Contact City	Anytown
Emergency Contact State	USA
Emergency Contact Zip Code	12345
Emergency Contact Phone Number	(555) 987-6543
Emergency Contact Email Address	john.doe@example.com
Comments	None