



Notice of Incomplete Application

August 19, 2025

RE: Application Number SPRRN251231

Property Address: 124 10TH ST;

Dear Applicant,

A permit application has been received by this office on August 14, 2025. The following required items are outstanding:

- Site Plan - No additional comments
- Building Permit Site Plan Checklist - No additional comments
- Structural Plans and details - No additional comments
- Construction Specifications - No additional comments
- Heat Load Calculations - No additional comments
- Construction Site Management Plan Checklist (optional) - No additional comments
- Construction Site Management Plan - Please provide a CSMP

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Barbara Fox
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