

Notice of Incomplete Application

April 18, 2025

RE: Application Number SPRSG250432

Property Address: 1125 LINCOLN AVE, UNIT:100;

Dear Applicant,

A permit application has been received by this office on April 16, 2025. The following required items are outstanding:

- Property Owner Signature and Submittal Form – *applicant signature is missing*
- Proof of Ownership
- Site Plan
- Structural Plans and details

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 30 days, or by 5/18/25, if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,



Darby Kenyon

Planning Technician

(970) 871-8259

dkenyon@steamboatsprings.net

P.O. Box 775088, Steamboat Springs, Colorado 80477-5088

970.879.2060 * 970.879.8851 (fax) * steamboatsprings.net