



## Notice of Incomplete Application

April 11, 2025

RE: Application Number SPRDE250403

Property Address: 2075 WALTON CREEK RD;

Dear Applicant,

A permit application has been received by this office on April 10, 2025. The following required items are outstanding:

- Site Plan - Please provide site plan for demo only.
- Construction Site Management Plan - Please provide CSMP for Demo only.

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Heidi Spengler

*Sr Permit Tech*

(970) 870-5332

[hspengler@co.routt.co.us](mailto:hspengler@co.routt.co.us)