



Notice of Incomplete Application

September 05, 2024

RE: Application Number SPRAD241311

Property Address: 1900 BRIDGE LN, UNIT:6;

Dear Applicant,

A permit application has been received by this office on September 03, 2024. The following required items are outstanding:

- Landscape plan - No additional documentation required at this time.
- Architectural Plans - Please submit Architectural Plans ONLY as ONE PDF titled "Architectural Plans."
- Soil Report - Please submit a Soil Report as ONE PDF titled "Soil Report."
- Site Plan - Please submit a Site Plan ONLY as ONE PDF titled "Site Plan."
- MEP Plans - No additional documentation required at this time.
- Structural Plans and details - Structural Plans prepared by design firms and/or professionals must be stamped by design professional.
- Photos - No additional documentation required at this time.
- Construction Specifications - No additional documentation required at this time.
- Heat Load Calculations - Required as a DEFERRED SUBMITTAL ITEM.
- Utility Plans - Please submit Utility Plans ONLY as ONE PDF titled "Utility Plan."
- Homeowner Agreement Form - Please submit Property/Homeowner Agreement Form as ONE PDF titled "Homeowner Agreement Form."

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Nick Neiberger

Permit Tech
(970) 870-5335
nneiberger@co.routt.co.us