



## Notice of Incomplete Application

June 17, 2024

RE: Application Number SPRRF240715

Property Address: 2410 SKI TRAIL LN;

Dear Applicant,

A permit application has been received by this office on June 13, 2024. The following required items are outstanding:

- Architectural Plans - No additional documentation required at this time.
- Construction Site Management Plan Checklist (optional) - No additional documentation required at this time.
- Construction Site Management Plan - Please submit Construction Site Management Plan as ONE PDF titled "CSMP."

NOTE: CSMP MUST show all property lines and call out structure that work will be performed on, location of material storage, porta-potty and detail waste management (location of dumpster or trailer). Please use the Routt County or City of Steamboat Springs GIS interactive map to create CSMP.  
<https://routtgis.maps.arcgis.com/apps/webappviewer/index.html?id=c4608a734d0341329da2529a3981f942>

<https://maps.steamboatsprings.net/interactivemap/>

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Nick Neiberger

*Permit Tech*

(970) 870-5335

