



Notice of Incomplete Application

June 03, 2024

RE: Application Number SPRFO240628

Property Address: 2300 MT WERNER CIR;

Dear Applicant,

A permit application has been received by this office on May 31, 2024. The following required items are outstanding:

- Landscape plan - No additional documentation required at this time.
- Architectural Plans - No additional documentation required at this time.
- Soil Report - Please submit Soil Report referenced in Calculations as ONE PDF titled "Soil Report."
- Site Plan - Please submit a Site Plan as ONE PDF titled "Site Plan."
- Building Permit Site Plan Checklist - No additional documentation required at this time.
- MEP Plans - No additional documentation required at this time.
- Utility Plans - No additional documentation required at this time.

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Nick Neiberger

Permit Tech

(970) 870-5335

nneiberger@co.routt.co.us