



Notice of Incomplete Application

March 29, 2024

RE: Application Number SPRMU240254

Property Address:

Dear Applicant,

A permit application has been received by this office on March 28, 2024. The following required items are outstanding:

- Architectural Plans - Architectural Plans do not call out 2021 IWUIC, Code Study should be reviewed and checked to for code compliance of adopted 2021 IWUIC Codes.
- Site Plan - Please submit a Site Plan ONLY as ONE PDF titled "Site Plan."
- Photos - No additional documentation required at this time.
- Construction Specifications - No additional documentation required at this time.
- Heat Load Calculations - May be required as a deferred submittal.
- Utility Plans - Please submit Utility Plans ONLY as ONE PDF titled "Utility Plans."
- Fire Code Analysis - Required as a deferred submittal.
- Fire Flow Availability and Demand Worksheet - Required as a deferred submittal.
- Construction Site Management Plan Checklist (optional) - No additional documentation required at this time.

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Nick Neiberger

Permit Tech

(970) 870-5335

