



Notice of Incomplete Application

March 05, 2024

RE: Application Number SPRRN240169

Property Address:

Dear Applicant,

A permit application has been received by this office on February 28, 2024. The following required items are outstanding:

- Construction Specifications - Please submit Manufacturer's Data Sheet for Walk In Cooler. As Built Plans May be required, we need the manufactures specifications on the walk-in-cooler that show us the R-value of insulation in the floor, walls, ceiling, and door of this cooler.

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Todd Carr

Building Official

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