



Notice of Incomplete Application

December 04, 2023

RE: Application Number SPRRN231727

Property Address: 2700 VILLAGE DR;

Dear Applicant,

A permit application has been received by this office on December 04, 2023. The following required items are outstanding:

- Architectural Plans - Drywall and Firewall must be re submitted as one PDF.
- Site Plan - Not required at this time.
- Building Permit Site Plan Checklist - Not required at this time.
- Structural Plans and details - Please show per structural where the nonbearing walls are moving.
- Construction Specifications - Not required at this time.
- Heat Load Calculations - Not required at this time.
- Construction Site Management Plan Checklist (optional) - Not required at this time.
- Construction Site Management Plan – Please provide a Construction Site Management Plan
- Other / Miscellaneous - Please look over amounts submitted Total Value and Work to be permitted see documents below. Please submit amounts here.

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Tammy Green

Permit Tech

(970) 870-5328

tkgreen@co.routt.co.us