



## Notice of Incomplete Application

October 02, 2023

RE: Application Number SPRSG231377

Property Address: 2305 MT WERNER CIR;

Dear Applicant,

A permit application has been received by this office on September 25, 2023. The following required items are outstanding:

**Sign Off and Submittal Requirements Checklist:** Applicant Signature is missing

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Darby Kenyon

*Planning Technician*

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