



## Notice of Incomplete Application

March 22, 2023

RE: Application Number SPRRN230222

Property Address: 1855 SKI TIME SQUARE DR;

Dear Applicant,

A permit application has been received by this office on March 15, 2023. The following required items are outstanding:

- Structural Plans and details - Please provide framing details and information on new windows.
- Construction Site Management Plan - Please provide construction site management plan

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Malea Michael-Ferrier

*Sr Permit Tech/Plan Reviewer Assistant*

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