



Notice of Incomplete Application

March 16, 2023

RE: Application Number SPRRN230222

Property Address: 1855 SKI TIME SQUARE DR;

Dear Applicant,

A permit application has been received by this office on March 15, 2023. The following required items are outstanding:

- Architectural Plans - Please provide Existing lobby drawings and re submit. Thank-you
- Building Permit Site Plan Checklist - No additional comments
- Structural Plans and details - Please provide framing plans.
- Construction Site Management Plan - No additional comments

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these items.

Should you require further information, please do not hesitate to contact me.

Thank you,

Tammy Green

Permit Tech

(970) 870-5328

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